



**SCHOOL  
DIRECTORY**

The Saratoga PTO will be creating a school directory for the 2007-2008 school year. The directory will contain contact information for school families who wish to participate. It will be divided into two sections, the first containing an alphabetical listing of all school families and the second divided by grade and classroom. Important school and community telephone numbers will also be included. We encourage all school families to submit information to be included in the directory. If you choose not to include your family information, your child's name will still be listed in the class list, however no contact information will be included.

The following form must be fill out and return the following form by Friday, September 7<sup>th</sup>. Please include only the information you want published in the directory. If you do not want your family information published in the directory, please return the form indicating your preference.

**Include my family information in the all-school directory.**

Last Name \_\_\_\_\_ First Name(s) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

E-mail \_\_\_\_\_

**DO NOT Include my family information in the all-school directory.**

Last Name \_\_\_\_\_ First Name(s) \_\_\_\_\_

**STUDENTS ATTENDING SARATOGA SCHOOL:** *(Information required for ALL families.)*

Child's Name (Last, First)	Grade	Homeroom Teacher
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SUGGESTED DONATION**

*Directories will be provided to every family requesting one. There is no cost for receiving a directory, however a donation of \$5 per directory to cover printing costs is suggested.*

*Please complete the following directory request information so that the appropriate amount of school directories are printed. Return donation in an envelope with completed form. Make checks payable to SARATOGA PTO.*

\_\_\_\_\_ **Number of Directories Requested**

\$ \_\_\_\_\_ **TOTAL DONATION**

Please complete form and return to school in an envelope marked **Saratoga PTO** or email information to [membership@saratogapto.org](mailto:membership@saratogapto.org). Additional forms may be downloaded from the PTO website at [www.saratogapto.org](http://www.saratogapto.org).